



UNIVERSITY OF SZEGED
Faculty of Law and Political Sciences

DEAN'S OFFICE

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University of Szeged: FI 62198

Information Guide Faculty of Law and Political Sciences

Website of the Faculty of Law and Political Sciences:

<https://www.juris.u-szeged.hu/english>

Organizational structure of the Faculty, contact information:

<https://www.juris.u-szeged.hu/english/organizational-structure/organizational-structure>

Dean of the Faculty

Prof. Dr. Márta Görög Dr. Törőcsikné

professor, dean

Office hours: Wednesday 12.00 – 13.00, after making a preliminary appointment

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Vice Dean for Scientific and General Affairs

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Vice Dean for Education

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senior lecturer

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Dean's Representative for Student Affairs

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International Mobility Coordinator**Imola Schiffner Dr.***assistant professor*E-mail: Schiffner.Imola@juris.u-szeged.hu**Equality and Diversity Coordinator of the Faculty****Orsolya Johanna Zsigmond-Sziebig Dr.***assistant professor*E-mail: sziebig.orsolya.johanna@szte.hu**Head of Dean's Office****Eszter Kocsis Révészné**E-mail: hivatalvezeto.ajtk@szte.hu**Head of Student Office****Andrea Lakatos**E-mail: lakatos.andrea@juris.u-szeged.hu**Student Council****Elnök: Gréta Fontos**E-mail: hok@juris.u-szeged.hu, +36/62 544 208**Committees of the Faculty:**<https://www.juris.u-szeged.hu/english/about-us/faculty-committees/committees>**Rules on the submission and evaluation of requests for student appeals:**<https://u-szeged.hu/english/rules-regulations>**The study programmes of the Faculty of Law and Political Sciences are offered with a state scholarship or with fee-paying type of financing:**

Tuition fees for second or further classes in Bachelor's (BA), Master's (MA) and one-tier degree programmes are increased at the beginning of each academic year according to § 28 (3) of the Policy of the University of Szeged on Student Fees, Charges and Benefits:

"Tuition fees for second and further classes (...) may not be increased by more than the consumer price index established by the Central Statistical Office for the previous year."

The Policy of the University of Szeged on Student Fees, Charges and Benefits outlines information on the charges and benefits and includes the contents of the training contracts.

Act CCIV of 2011 on National Higher Education:

28/A Special conditions applying to programmes funded through full or partial Hungarian state scholarships

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48/A Subject to the provisions of Article 48/B, students funded through full or partial Hungarian state scholarships shall be obliged to:

a) obtain the diploma awarded for the completion of the programme pursued and funded through a full or partial Hungarian state scholarship within the period of studies defined in the programme and outcome requirements of the given programme, but not later than within a

period that is one and a half times longer than the duration of the programme, as defined in the related programme and outcome requirements, and

b) maintain an employment relationship or any other work-related legal relationship established with an employer under the jurisdiction of Hungary or engage in entrepreneurial activities under the jurisdiction of Hungary (hereinafter referred to as “employment in Hungary”) and, as a result, have social security cover, as defined in Article 5 of Act LXXX of 1997 on the eligibility for social security benefits and private pensions and the funding for these services, for a period within the twenty-year period after obtaining the diploma the length of which equals the duration of studies funded through a full or partial state scholarship,

c) pay to the Hungarian State 50% of the amount of state scholarship funding determined for the programme pursued in accordance with point a) of Article 48/C(1) in the event of failure to obtain a diploma awarded for the completion of the programme funded through a full or partial Hungarian state scholarship within the time limit set in point a), or

d) repay to the Hungarian State the amount of the full or partial Hungarian state scholarship disbursed by the Hungarian State in accordance with point a) of Article 48/C(1), increased annually at a rate equal to the average annual increase in consumer prices, as determined by the Hungarian Central Statistical Office, in the event of failure to comply with the requirement in point b) concerning employment in Hungary after obtaining the diploma.

Detailed training plans of study programmes are available here:

<http://www.juris.u-szeged.hu/english/education-programs-in/education-programs-in>

The training plan for each program is available by clicking on the name of the given program.

The completion requirements and the recommended literature for taken courses are published on the respective CooSpace platforms.

The academic calendar is available from the Neptun homepage which contains the most important dates and tasks for the whole academic year:

<http://web5.etr.u-szeged.hu:8080/naptar/index.jsp?lang=english>

Faculty calendar and final examination schedule:

<https://www.juris.u-szeged.hu/english/important-dates-of-the/important-dates-of-the>

Timetables 2025-2026-1 semester:

<https://www.juris.u-szeged.hu/english/timetables/2025-2026-autumn-250806>

On the homepage of Neptun, you can also find the announcement of the Directorate for Academic Affairs about the beginning of the Ranked course registration period in the **News**

<https://neptun.szte.hu/hallgato/login>

Course registration:

- Ranked course registration: 25 –30 August 2025
- Normal course registration for students of the Faculty of Law and Political Sciences: 3 – 21 September 2025

The thesis topic and the consultant shall be chosen (in Modulo):

- 25 August 2025 – 21 September 2025

THESIS REGULATIONS (22 June 2023)

<https://www.juris.u-szeged.hu/english/study-administration-for/thesis-regulations>

1.3 The thesis topic and the consultant shall be chosen by the end of the course registration period of the fifth semester in Bachelor's programmes, by the end of the course registration period of the third semester in Masters's degree programmes and by the end of the course registration period of the ninth semester in the single-cycle Law programme. Students of specialised postgraduate training programmes are required to choose the thesis topic and the consultant until the end of the course registration period of the last semester in their programmes. The 'Thesis' course shall be taken in the last semester in all training programmes.

Final Examination schedule:

<https://www.juris.u-szeged.hu/english/important-dates-of-the/important-dates-of-the>
<https://unics.szte.hu/Scenes/638840/Folders/3702337>

Study notifications for the final examination are published on the respective CooSpace platforms on the faculty website and on the respective CooSpace platforms:

<https://www.juris.u-szeged.hu/english/study-administration-for/study-notification-for>

Regulations of the University of Szeged and the Faculty:

<https://www.juris.u-szeged.hu/english/study-administration-for/rules-and-regulations>

Announcements from the Student Office are available on CooSpace:

<https://unics.szte.hu/Scenes/638840/Folders/3702337>

Information on the electronic administration and the payment of the tuition fee:

<https://www.juris.u-szeged.hu/english/study-administration-for/electronic>

For information on services offered by the Student Services Office click on the link below:

<https://u-szeged.hu/hszi/english/for-freshmens>

- Links
- Student ID cards
- Student status certificate
- Health Insurance
- Financial certificate
- Payments
- Online services

Contact

Adress:

University of Szeged Student's Service Office
6722 Szeged, Ady tér 10.

Postal adress: 6701 Szeged, Pf. 1212

Central telephone number of customer service: 62/54-4794

E-mail: hszi@hszi.u-szeged.hu

Opening hours:

Monday - Friday: 9:00 - 15:00

Dormitories:

<https://www.juris.u-szeged.hu/english/dormitories/dormitories>

University Library:

<https://www.ek.szte.hu/en/>

Foreign Language Centre:

<http://www.lingo.u-szeged.hu/welcome>

SZTE Sport Centre:

<https://u-szeged.hu/sportkozpont/physical-education-220217/physical-education>

21 08 2025 Szeged

Dr. habil. Norbert Merkóvity
Vice Dean for Education